

BAW BAW LATROBE  
LOCAL LEARNING  
AND EMPLOYMENT NETWORK



# ANNUAL REPORT 2017



**Baw Baw Latrobe LLEN is an integrated, effective education, training and employment network established to improve the retention of young people in education and to address disadvantage.**

BBLLLEN creates and supports collaborative partnerships between schools, local businesses and industry, community organisations and government departments to support vulnerable young people.

BBLLLEN supports the learning and employment needs of young people in Baw Baw Shire and Latrobe City.

## OUR VISION

Every young person in our local communities is engaging in learning or employment. Every young person is aspiring to a successful future.

## OUR MISSION

Leading innovation, creating opportunities and solutions through local partnerships that assist young people to engage in learning and employment.

## OUR PURPOSE

To guide communities to positively connect and support young people to become effective members of community.

## OUR GOALS

### SUSTAINABLE ORGANISATION:

We will be a strong, sustained organisation that builds community capacity through leadership, brokering partnerships and advocacy. Our work will be informed by evidence and be responsive to local needs.

### ENHANCING OPPORTUNITIES FOR EVERY YOUNG PERSON:

We will lead the development of approaches and opportunities for young people. We will maximise their opportunities for

- Learning and skill development
- Careers and employment
- Leadership
- Social and emotional well-being

### OUR COMMUNITY VALUES YOUNG PEOPLE:

We will facilitate and lead our community to support every young person and to recognise their value.

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## CHAIRPERSON'S REPORT 2017



Baw Baw Latrobe LLEN has been supported through partnership with many organisations, the result of which has had a positive impact on our communities which has made a difference in the lives for many young people. The unique role

of the LLEN to identify common issues within our community and respond is its strength and this remains critical. There is no better time to highlight the importance of sector collaboration than now and the Baw Baw Latrobe LLEN is in the perfect position to lead and contribute to this work. Bringing together cross sector participation of industry and business, education and training, local and state government acting as a conduit and broker by connecting them with young people in schools remains of highest priority. This network has the continued capability, skills and knowledge to collaborate for impact and capitalise on our existing partnerships and forging new ones to meet these challenges through sustained and innovative strategies and persistence. As we reflect on the last 12 months, there are strong examples that model the key elements of collaboration which have led to positive outcomes. These partnerships are showcased in this Annual Report reflecting on the diversity of work occurring and in shaping opportunities for young people.

The Baw Baw Latrobe LLEN is at a really interesting and pivotal moment in our history and our Board believes that we are well positioned to ensure that young people are

afforded the greatest opportunities to learn and grow. Reaffirming Nelson Mandela's words that Education is the most powerful weapon which you can use to change the world, we will continue to strengthen our focus and efforts towards those young people who experience vulnerability of not achieving their Year 12 or equivalent inclusive of their goals and aspirations.

Our Board has been very proactive to contribute to the Education State Reform Agenda through the Statewide Chair's Network and Executive Council and in reviewing our Strategic Plan creating a 2020 plan which outlines the organisational priorities to embrace and realise future opportunities at a local level. We intend to work closely with the Department of Education and Training as they implement their area based networks, and continue to play a role within the Inner Gippsland Child Youth and Area partnerships to strengthened integrated planning and optimise community resources to achieve shared cross sector goals. Highlighted in this report are examples of the dynamic work of our schools, industry and business partners who are engaging with strength in many initiatives. Projects such as Structured Workplace Student Placement offering real world work place experiences, the developing STEM Sisters project that will augment young people's aspiration, knowledge through practical and experiential learning and partnering in the Youth Choice initiative. These initiatives are underpinned by messages that connect the resources closer to young people. Messages such as "You Have To See It To Be It!" or the "Just One Thing!" Project reaching

more young people and engaging with the community to support young people to realise their potential and create real life opportunities and links by community members committing to just one thing.

Importantly in this Annual Report, I would like to acknowledge and commend the contribution of CEO Mick Murphy who is retiring. Mick has been the Local Learning Employment Network's pre-eminent voice and advocate for young people over the last 16 years with the Baw Baw Latrobe LLEN. Mick has worked tirelessly, with great tenacity and persistence raising the consciousness of our community towards advancing the aspirations and opportunities of young people in Gippsland and across Victoria while keeping the LLEN engine running. Words cannot express nor represent the contribution that Mick has made to the lives of young people and in our schools and community.

As we farewell Mick Murphy, we would also like to welcome Lisa Price as our new CEO. For those who know Lisa our Board and network members should feel confident that she will certainly continue the important work of the Baw Baw Latrobe LLEN organisation going forward. We sincerely thank all of our partners for their ongoing commitments to a shared vision channelled through the energy of Mick Murphy, our Chief Executive Officer and our LLEN staff. We acknowledge your passion, commitment and dedication to strengthening local opportunities for young people of Baw Baw and Latrobe. Finally, I would like to acknowledge the commitment of all Board members and thank them for their input and willingness to remain active and engaged. There are 17 members of our Board who consists of volunteers who give their time to deal with the governance, policy and strategic planning issues of the LLEN with relentless commitment. I would particularly thank those who accept the additional responsibility of the Board Executive role and look forward to working with you in the next 12 months. Read on to see the many and varied ways in which the LLEN has contributed to supporting outcomes for young people.

Jane Barr

## Finding local jobs for Gippslanders

Connect with local employers and access exclusive job opportunities via

### East Victoria Jobs Hub

Visit [www.eastvicjobs.com.au](http://www.eastvicjobs.com.au)

- ▶ Search and apply for local jobs
- ▶ Access local opportunities on the web or on your mobile
- ▶ Join the community to access member only jobs
- ▶ Access supporting information and useful links
- ▶ Share job search experiences through social media




Talent Communities are powered by **uWorkin**



## Youth Services Directory

**gippsland youth commitment**

*Everyone's Responsibility*



Gippsland Youth Services Directory is now available for all young people, parents, families, teachers, schools and support workers and will provide easy access to youth services in Gippsland. Users can select a local government area and service type they would like to locate and will be directed to a selection of organisations.

Listed services include:

- Money
- Accommodation
- Jobs & Courses
- Sexual Identity
- Legal Help
- Drug & Alcohol
- Health
- Koorie Support
- New Arrivals
- Mental Health
- Bullying
- Disability
- Community & Leisure
- Family Violence



You may need to contact a Youth Service agency at some point in the future. Bookmark the GYSD on your phone and you will always have access to updated service information.

<http://www.gippslandyouthcommitment.org.au/youthservicesdirectory/>



## CEO'S REPORT 2017



Baw Baw Latrobe LLEN was first established in 2001 following the commissioning and release of the Kirby Report. The LLEN model was an innovative way of providing local communities with an opportunity to

determine its own needs and priorities in addressing the transition of its young people through their education and into their post school working and/or training life.

Through that time, there have been many changes in the education, training and employment landscape both at a local level and further afield.

In recent times there have been some significant changes and challenges for our communities, our workforce and our young people and their families. The impact of major changes in our local economy, often as a result of either major events or major policies decisions, often made in distant places, have had profound effects on future pathways and aspirations of young people.

In part, despite these impacts, our LLEN community, its member organisations and its partners continue to maintain a positive outlook and work collaboratively to improve outcomes for young people.

The LLEN initiative is now made up of two major initiatives each delivered under two separate formal arrangements with Department of Education and Training, the Vulnerable Children's Unit contract, focussing on less engaged young

people both in schools and in community, and the Structured Workplace Learning program supporting young people to engage in quality workplace opportunities with employers. Baw Baw Latrobe LLEN also delivers a number of additional initiatives under several separate arrangements with other authorities.

The LLEN has developed or participates in some very successful and, in some cases long term partnerships, that are providing young people in our region with terrific support and experiences that have greatly enhanced their understanding of pathways available to them and their likely outcomes. It is the strength of these partnership and commitment of partners that are the key to any success. The LLEN alone could not achieve these outcomes without these partners.

These partnerships include:

- The Victorian Energy Education and Training (VEET) program conducted with AusNet Services
- The Inspiring Young People events well supported by Equip Super and many community volunteers
- The Augmented Reality initiative funded by Department of Small Business Innovation and Trade and conducted with Federation University, Two Bulls and Old Gipps town
- The I am Ready – Passport to Employment program conducted in partnership with NCDO, Special Schools and other community providers
- The Latrobe Youth Choices initiative supported by Bank Australia with the support of a number of Community organisations.
- STEM Sisters, a new initiative funded

by Regional Development Victoria and supported a number of community based STEM Sister ambassadors

- The East Vic Jobs Hub website listing employment opportunities in Gippsland supported by Gippsland East LLEN and South Gippsland Bass Coast LLEN
- The Youth Service Directory providing service information with the assistance of a number of community editors
- The soon to be operational Gippsland Technical School jointly initiated through Federation Training, Latrobe Schools, Latrobe City, with industry and community organisations

These and other partnerships have provided opportunities for increased understanding and experiences so that young people are able to access improved pathway knowledge and information on their journey through their schooling and adolescence and onto further training and/or employment. Some of the partnerships and other programs are detailed later in this report. I would recommend the report to you.

The LLEN fosters the development of partnerships with and between many of its member organisations and has developed many initiatives and partnerships which have successfully engaged and supported young people in our region and across broader areas. In Gippsland, the three LLENs work collectively and collaboratively with each and the working relationship has been extremely valuable and supportive. I would acknowledge the support within this grouping of LLENs and pay tribute to my colleagues Jane Ponting and Wendy Major from those Gippsland LLENs

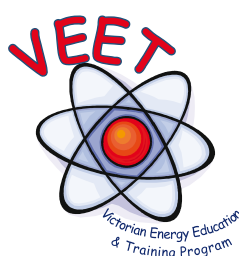
I have had the privilege in my role as CEO, of guiding and leading the LLEN as an organisation since it was formed following the Kirby report but I will step down from that role in the next few months. My journey with the LLEN and the many committed people who have served and supported the organisation has been wonderfully rewarding. The combined efforts of so many people working together for the benefit of young people over those years has certainly been rewarding and enjoyable.

There is no doubt that the many committed and enthusiastic members of the Board of Management of this LLEN have contributed

significantly to the successes achieved. I very much thank the Board of Management under the leadership this year of Jane Barr, for their continued guidance, support and encouragement.

I would also take this opportunity to acknowledge the input of our highly skilled and enthusiastic team of current staff and of the many previous staff who worked hard for the benefit of young people in our region. The LLEN office continues to be a happy and a productive engine room made up of great people committed to our community.

Mick Murphy





## INSPIRING YOUNG WOMEN

An evening linking successful women in the community with young women seeking some insight and information about careers and career journeys

The Inspiring Young Women events have been running in the Baw Baw & Latrobe regions for 12 years. Each event provides fifty women in our community with the opportunity to share information about career pathways, aspirations and their personal journeys with fifty year 10 female students from local secondary schools.

The Baw Baw Inspiring Young Women event was held on the 21st June at the Warragul Country Club. "Don't be afraid to follow your dreams and take every opportunity that comes your way" was the key message for the evening. Kerry Vaughan was the MC for the event and set the scene by sharing her story with the audience.

Three guest speakers: Stephanie Clark a past student from Warragul Regional College and founding Director of Impact Youth Theatre, Haunu Suan, a Civil Engineer with Baw Baw Shire and Councillor Jessica O'Donnell the youngest serving female councillor for Baw Baw Shire each shared motivating and heartfelt reflections on their life experiences as students, professionals and community members. Each speaker shared their personal challenges and achievements with the assistance of 20 slides representing their journeys.

Experienced guest Jennifer expressed "It was wonderful to listen to all of the presenters. It was also lovely to speak with the young women

and hear their dreams and aspirations". Some of the comments from the young women who attended the evening were "It was a good opportunity to learn about different careers and life experience" "I enjoyed the experience of one-on-one conversations with the various experienced women I sat with" and "it has been a good experience for me, by talking to the experienced women as it has clarified what I want to do."

The Latrobe Inspiring Young Women event was held on the 26th July at the Italian Australian Club in Morwell. Den Lim a local inspiring young woman was the MC for evening.

The highlight of the evening was the reading of a 'Dear Me' letter by guest speaker Chelsea Caple. Chelsea's 'Dear Me' letter written to her 16 year old self offered 3 pieces of sound advice for the young women:

1. High school is just one small puzzle piece in a much larger jigsaw,
2. Don't take anything for granted, friends, family and health and
3. Say yes and take chances, you never know where it may lead you.

Chelsea also talked about the fact that life doesn't always go to plan and that's OK, stop stressing about your enter score as after you leave school nobody will ever ask you what you got or even care and saying yes and having belief in your self will

lead you on a journey you have never imagined. Chelsea's 'Dear Me' letter certainly reflected the concept of 'Inspiring Young Women' with many students and guests commenting that Chelsea's letter was the highlight of their evening and had left them feeling very inspired.

Equisuper, a superannuation company with long standing connections to Gippsland, provide the sponsorship for all the Inspiring Young People events. They have a long association with this region and consider the Inspiring Young People events as a great way to give back to community and to help develop our young people.



## INSPIRING YOUNG PEOPLE

Over lunch, selected students meet with experienced men and women to hear about their careers and pathways

This year twelve Inspiring Young People events took place in partnership with Baw Baw and Latrobe Secondary Schools.

Students heard from a wide range of guest speakers during the year including Peter Craighead the CEO of Latrobe Regional Hospital, Alannah Wood a Paramedic, Cohan Lee, a member of the Gippsland Trades and Labour Council, Chris Hobbs, a Youth Worker, Matt Cracknell from AFL Gippsland, Ben Lucas from Drouin Health & Fitness, Russell Taylor a local identity and Matilda Maynard and Elisha Price both from Monash's Widfire Student Organisation.

The feedback from schools and students is that the Inspiring Young People suite of events is a valuable experience and something that should continue into the future. Some feedback from the students include "A really good experience, I learnt about different career paths and different options I might like to take", "It was a really helpful event that really shows what happens after high school" and "I enjoyed tonight so that I could talk about my future and be inspired".

### Inspiring Young People events for 2017:

- 2 x IYW Evening Dinners
- 1 x IYP Health Evening Dinner
- 1 x IYP with Disabilities
- 4 x Inspiring Young People Lunch events in Partnership with The Smith Family:
  - o Kurnai College, both Churchill & Morwell
  - o Traralgon College
  - o Lowanna College
- 4 x Inspiring Young People lunch events in Baw Baw:
  - o Warragul Regional College
  - o Neerim District Secondary College
  - o Drouin Secondary College
  - o Chairo Christian College





## JOBSKILLS EXPO

Engaging young people with “hands on” activities, advice and information about the various skills, jobs and industries that make up our regional workforce

In its 9th successful year, The JobSkills Expo had over 2,100 years 9, 10 and VCAL students from secondary schools across the Latrobe Valley, Baw Baw, South Gippsland and Bass Coast Shire's attend.

Exhibitors provided a showcase of careers at Warragul's Lardner Park with hands on activities in areas such as IT, carpentry, hospitality, health, horticulture, beauty, emergency services and more.

The Gippsland Jobskills Expo was organised by Baw Baw Latrobe LLEN and the South Gippsland Bass Coast LLEN. Funding support from organisations throughout Gippsland including the Baw Baw Shire, Latrobe City Council, South Gippsland Shire, Federation Training, Federation University Australia, Community College Gippsland, Energy Australia, AGL, Apprenticeships Group Australia, Gippsland PHN and Lardner Park. Their sponsorship enabled the provision for free transport to every student. This significantly increased student participation and removed any barriers students face because of distance.

Each year the JobSkills Expo exceeds expectations, it was another great event with fantastic numbers of students, schools, exhibitors, parents and community members attending. Drouin Secondary College VCAL students played

an integral role, supporting the running of the day. Their enthusiasm and effort was fantastic, they hugely contributed to the day's success

The JobSkills Expo is a great opportunity for young people to view training and career options available and encourage them to start investigating their pathway. It also provides industry with a greater understanding of the aspirations of our young people.

The JobsSkills Expo extends opportunities for students to see and experience a larger and diverse range of career and training opportunities available in Gippsland and further afield, with many young people electing to leave the area post school, it is important for us to facilitate networking between industry and education in the Gippsland Region.

Seven industry based seminars were also run on the day, guest speakers from each industry covered career pathways, training and job opportunities. This year's seminar themes included: Civil Construction, Defence Forces, Health/Science/Nursing, Emergency Services, Apprenticeships/Traineeships, Business/Legal and Sport/Recreation. The Conference facility at Lardner Park was the ideal location for the seminars.



## GIPPSWEBS FOR BUSINESS

GippsWebs for Business allows Gippsland Secondary School students from years 9 to 12 to produce a new website for a real client business

The GippsWebs for Business program is a program run in joint partnership with Federation University Australia, Gippsland Campus and Gippsland Local Learning and Employment Networks, with support from Telstra. The program ran for its twelfth year in 2017, linking IT students from local secondary schools with small businesses across Gippsland. Students were able to spend time with the business owners, gathering information and learning about the daily operation of the business, gaining real world experience before using their skills in IT and web development, to create a website that will help grow the business.

Over 50 IT students from Gippsland secondary schools participated this year. Six finalists from across Gippsland attended the presentation evening at Federation University Australia, Gippsland Campus on 24th August, recognising their achievements. Students, school representatives, local business and sponsors, were entertained by finalist teams presentations where they walked the audience through their website and experiences during the program.

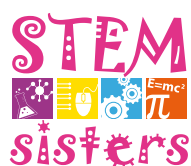
Lavalla Catholic College's team "Lightning" were victorious with their extensive website created for Tyres Lightning Soccer Club. Members of the team commented, "Working with a real business was a great experience. Seeing them happy with the end product we designed was a great feeling. We would definitely recommend the program to other students".

The GippsWebs for Business Program is an integral program in many Gippsland secondary schools and we look forward to continuing the program for years to come.



**Federation** UNIVERSITY • AUSTRALIA

**Telstra**  
Country Wide



## STEM SISTERS

### "IF YOU CAN'T SEE IT, YOU CAN'T BE IT"

The official launch of 'The STEM Sisters – If you can't see it, you can't be it' project took place on Friday the 13th October at AGL Loy Yang.

The STEM Sisters project will roll out in 2018, engaging forty five Year 10 girls from across Gippsland in a year long program that exposes them to what a career in STEM (science, technology, engineering and maths) might look like once they have completed secondary school.

Over 130 year nine girls from 20 schools across Gippsland, together with 65 Guests attended the launch at AGL Loy Yang. Justine Barrett, who originally began her working life at AGL as a Trainee Scientific Officer, was the guest speaker. Justine then went on to work as a Laboratory Demonstrator at Monash University Gippsland and is currently studying Marine and Antarctic Science at the University of Tasmania. Justine has recently been invited to be one of eighty women taking part in an all women expedition to the Antarctic in February 2018. Justine talked about how diverse Scientists can be and that they are just everyday people like you and me. She also talked about how science is in everything we do and challenged the girls to think about something that didn't involve science in some way.

Students were also treated to a Q&A session with four women working in the fields of STEM. Sue Abbott, a Draft Person with LV Drafting, Deirdre Griepsma, a Manager for Sustainable Environment with Bass Coast Shire, Sally Neenan, an Engineer with AGL Loy Yang and Tara Ellard

from Parks Victoria. The four women answered questions about their typical work day, the types of students they were at secondary school and provided words of advice for girls wanting to go into the field of STEM.

Students also took part in some hands on activities at their tables, using technology and electronics. The launch ended with a science demonstration with Josh from Federation University, impressing us all with his newly created elephant toothpaste.

## ECO LINK TOUR

Thirty six year 9 & 10 girls from across Baw Baw and Latrobe endured an early morning start on the 14th June to travel to Ecolinc in Bacchus Marsh for the Emerging STEM for Women Program.

Students had the opportunity to hear from Guest speakers, Mark Glazebrook from 'Girls Invent' and Colleen Filippa, who participated in the inaugural all women Homeward Bound expedition to the Antarctic.

Students participated in a number of workshops around water contamination, forensic testing and got to get up close and personal with some a number of Australian native animals. The day finished with a speed dating event which included women working in the fields of health, engineering and animal science.



## GIRLS NIGHT OUT

'The STEM Sisters – Girls Night Out' was held at the Moe Library on the 16th August to celebrate National Science Week. The night was organised in partnership with the Baw Baw Latrobe LLEN, Latrobe City and Federation University with sponsorship provided by Energy Australia.

Approximately fifty mothers and daughters participated in the evening. The key note speaker was Squadron Leader Alice Paton from the RAAF Base in Sale. Alice, a Mechanical Engineer, spoke about her role and explained that it was all about problem solving.

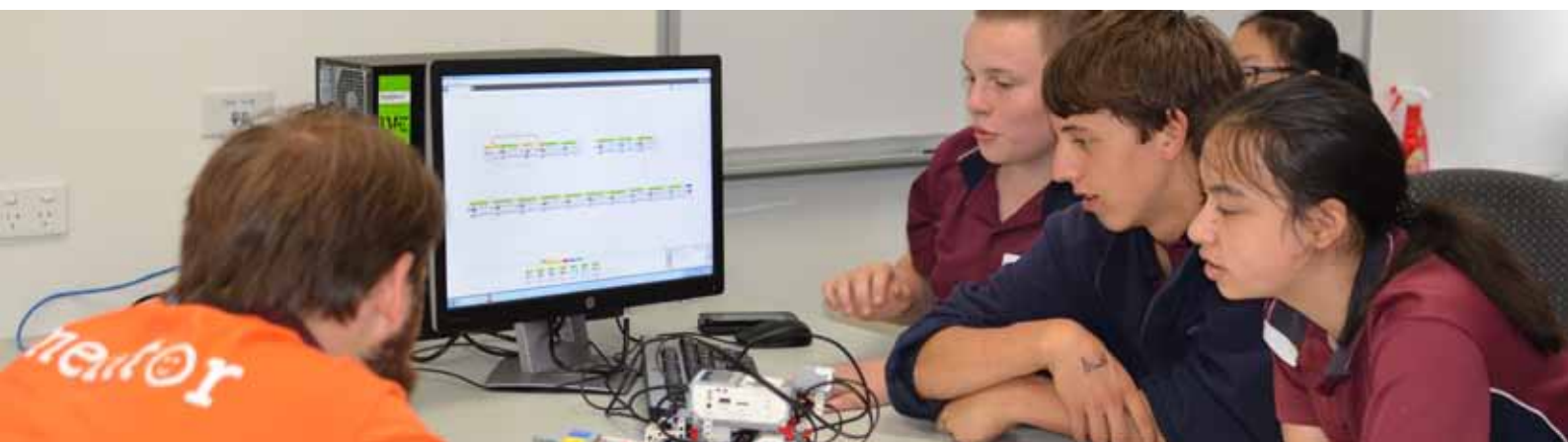
Participants then enjoyed a Q&A session with 4 women working in STEM (science, technology, engineering and maths) fields in Gippsland. Jane Lloyd (Latrobe City), Nicki Kumar (EnergyAustralia) both Environmental Scientists, Jo Larkins, a Mathematician from Federation University and Flying Officer Cassie Collins an Aircraft Mechanic with the RAAF. The women shared stories about their roles.

Jane Lloyd posed a question to the audience, "why does bread taste different to toast?", a question that she had first considered as a young girl and had inspired her love of science. This highlighted just how much STEM is part of our everyday life.

Josh and Danielle from Federation University got participants to create an electrical chain by forming a circle and holding hands (connecting). One participant held an electrode and another held the other electrode, the power stick lit up indicating a closed circuit. As soon as someone broke the circuit, the light went off.

Louise and Hannah conducted a session on nature drawing and the night ended with a group experiment to find out which person was carrying the Zombie gene!





## FEDERATION UNIVERSITY EXPERIENCE DAYS

A set of exciting days providing hands-on activities, where students can experience what their futures may hold

Federation University Australia, Gippsland Campus offered Gippsland students in 2017 the opportunity to attend the campus for eight themed experience days, Art & Design, Nursing, Business, Engineering & IT, Science, Sport Outdoor & Physical Education, Humanities, Education & Psychology and Theatre & Performing Arts.

The experience days were designed for years 10 and 11 students who have expressed an interest in specific study areas, providing them with the opportunity to experience the faculties within the University in more depth. Students engaged in 'hands on' activities led by University staff and spoke with current students/industry representatives. Faculties also highlight career and educational pathways within their industries. By attending the days it is anticipated that students can then make more informed decisions about their future.

The Baw Baw Latrobe LLEN acted as the broker between Federation University and Gippsland secondary school, marketing the days and collecting student information.

More than 500 students from Baw Baw/Latrobe Secondary school students participated in the days, which was an increase of 30 students from 2016 with the Nursing theme proving to be the most popular for students with 125 students attending requiring this theme to be held twice.

Feedback from Schools and Students was extremely positive. Comments from students included;

"I love the atmosphere here, it seems like a very secure and inviting community."

"I was already interested in these courses and the information today has cemented that interest" and "I can see why the University has so much pride;





## AUGMENTED REALITY

An exciting program bringing together regional schools and education providers, local industry and government, to create Augmented Reality experiences

The Augmented Reality (AR) project has rolled out for its second year. The program was funded by The Victorian Minister for Small Business, Innovation & Trade, Hon Philip Dalidakis MP and launched in 2016. This exciting initiative was established by the Baw Baw Latrobe Local Learning and Employment Network (LLEN) and Federation University Australia. The program brought together education providers (ie secondary schools, TAFEs, RTOs and University) and businesses (both ICT and non-ICT) to tackle the current and future skills needs in a local and global workforce. Industry partners in the project included Two Bulls, a boutique digital product solutions company and Telstra.

This year's program began with an Educator PD session hosted at Federation University and facilitated by Two Bulls. The day was well attended with six secondary schools being represented, Federation University staff and students (from both Churchill and Ballarat campuses), Federation Training staff and representatives from two Tech Schools.

The five program days included staff and students from Lavalla Catholic College, Kurnai College (both Morwell and Churchill), Trafalgar High School, Marist-Sion College and Warragul Regional College. A total of 52 students participated in the program, with 27% being female.

Students worked in small teams, learnt about AR, its uses and the future prospects of the

technology. Students were able to gain hands-on experience in the programs used to create the technology by working through modules that Two Bulls had written. Modules were delivered to the students via Federation University's Dr Shyh Wei Teng, John Wilkie from Lavalla and Stephen Dockley from Kurnai.

Students spent one day at Old Gippstown in Moe, here they were able to brainstorm ideas of the experience they planned to produce based on historic buildings located there. The experiences created from the program have been tested on-site at Old Gippstown and are currently being tweaked by students. The next step is to re-test and merge all the experiences to one useable App.



Department of Economic Development,  
Jobs, Transport and Resources





## CIVIL CONSTRUCTION TASTER PROGRAM

Providing students with an insight into the civil construction Industry, related career opportunities, valuable industry knowledge and work experience skills

The Civil Contractors Federation's (CCF) Taster Program was delivered in partnership with Federation Training and the Baw Baw Latrobe LLEN. Twenty- four students from local secondary schools who had an interest in either construction or engineering participated in the three day program.

The aim of the program was to provide students with an insight into the opportunities available in the Civil Construction Industry. CCF's Careers Advisor, Faye Doherty shared with the students as she introduced day one of the program that "a career in the civil construction industry can be very gratifying, whether it's working with your hands out on site or planning and designing a big project."

Federation Training teachers spent the first two days of the program introducing the students to traffic management, plan reading, surveying, plant maintenance and operation and other hands-on activities related to the civil construction industry.

Day three of the program was an industry visit tour coordinated by Sasee Manodeepan from the Baw Baw Shire Infrastructure Planning Department. This was the fifth year that Baw Baw Shire have supported this program. The tour took students to five local construction sites, beginning at Waterford Rise, Warragul. The students met with Peter Ross from AusCivil, where Peter highlighted employer expectations, how young people can get "a foot in the door"

with employers and also pointed out the various stages of construction that had taken place since the estate was open and the range of work opportunities available in the area. The students then undertook a tour of the Canterbury residential estate, with Ian Sowerby from Sure Constructions.

The students then headed to Tarwin Street, Warragul to hear about the new oval construction with the project manager Keith Bradley from Depan Group providing information about different career pathways including landscaping and environmental sustainability. They headed further up the road and heard from the site manager Jim Knight from Madcat Construction, overseeing the Pharaohs Road Bund Wall Construction and saw a demonstration of GPS surveying equipment.

The tour ended at Chesterfield Estate, Warragul which enabled students to hear how the wetland area was designed. Sasee Manodeepan also shared some of his career highlights as a civil engineer.

In addition to the site visits, the taster program provided the students with an opportunity to participate in a work experience placement with selected local civil construction contractors.





## PASSPORT TO EMPLOYMENT PROGRAM (P2E)

A pre-employment program for 15-19 year old students with a disability or multiple barriers to help with transition and provide positive aspirations for life after school

The LLEN supported the National Disability Coordination Officer to deliver the Passport 2 Employment program during term 4 at Warragul and District Specialist School and Baringa Special School. Fourteen student participated in the program once a week for seven weeks. Focussing on employability skills including communication, personal presentation, life skills and exploring pathways.

The program was supported by a range of partners participating in the sessions and providing opportunities for the student to engage with the community. Work Solutions provided information about interviews and future employment options at the Planning and Organising session. McDonald and Coles in Warragul hosted the students for an industry visit, sharing about employer expectations and conducting behind the scenes tours of their stores. A visit to Federation Training Warragul Campus was another opportunity to find out about some options for the transition from school to further training and employment.

Also included in the program was a "Dress for Success" shopping trip where "interview outfits" were purchased by the students from Target and Kmart. This was made possible through sponsorship from Baw Baw Shire and Latrobe City Council Rural Access Programs. Council Rural Access workers were able to assist with the shopping venture.

A highlight of the program was the mock interview session. Students prepared and practiced beforehand and then attended mock interviews to give them an opportunity to practice their skills. This session was supported by staff from Baw Baw Shire and Latrobe City who conducted the interviews and provided feedback in a relaxed environment.

The program will conclude with a Graduation Lunch at Warragul Country Club on 29th November where the participants will present some of their learnings to invited guests including industry partners who supported the program.





## VICTORIAN ENERGY EDUCATION AND TRAINING PROGRAM (VEET)

Helping students to learn more about the energy industry and opportunities available, by participating in a series of industry orientation activities

Students across Gippsland participated in another successful VEET Program in 2017. The program, which has been running for 13 years, is a partnership with AusNet Services, the three Gippsland LLENs, training providers and local schools. This year's program included a total of 24 secondary school students, with 10 being from Baw Baw Latrobe schools.

The program included several activities to orientate students to the energy industry. The first activity was an Induction Evening, held by the Baw Baw Latrobe LLEN and AusNet Services. Parents, students and schools were invited to learn more about the program and roles within the industry. Gareth Downes, Customer and Community Manager, South East Region, AusNet Services gave a power point presentation on Careers in AusNet Services and explained about the 3 day work placement, VEET students undertake at their local AusNet Services site. The work placement is a highlight for students in the program.

The second activity was a visit to AGL Loy Yang power station where students were given a tour of the station and were able to discuss different careers within the Power station with AGL staff. The group then moved onto AusNet Services Hazelwood Terminal station, where the students were shown the transmission lines, and had explained to them the distribution and

transmission of electricity. Following the tour the students were joined by AusNet Services staff where they discussed different roles within the industry and looked at what roles they would like to do their work placement in.

The next program day was at Federation Training's Energy Training Centre in Chadstone. The Federation Training team planned an action packed day for the students, including a ride in the cherry picker, gas and electrical workshops, national broadband network information and a fire demonstration. The students and their teachers reported having a fantastic day at the site.

The final aspect of the program was a Celebration Evening for students, parents and schools at which students received their VEET Certificates and Scholarships from Gareth Downes, AusNet Services Customer and Community Manager, South East Region.



## SWL Statewide Portal

Looking for on-the-job training? The Structured Workplace Learning (SWL) Statewide Portal helps school students to find work placements with employers across Victoria.

 [Start Search Now](#)

## STRUCTURED WORKPLACE LEARNING

The transition from school to employment has changed remarkably in recent years. Students are able to gain competencies in a work place environment which complement their classroom learning

Structured Workplace Learning (SWL) is on-the-job training that allows students to develop their work skills and understand employer expectations. SWL is available to Victorian school students undertaking a VET program as part of their VCE or VCAL studies, including School-based Apprenticeships and Traineeships (SBATs).

The Department of Education and Training has established the SWL Statewide Portal, a website which provides students and teachers with a single, easy to navigate, information and referral point for structured workplace learning opportunities offered by a diverse range of employers. The BBLLEN is one of 31 Local Learning and Employment Networks which have been funded to facilitate student access to structured workplace learning placements which are tailored to local priorities and employment opportunities.

Throughout the year the LLEN has worked in partnership with employers and secondary schools to highlight the benefits of SWL and the value of using the portal as a tool to advertise work placements opportunities. The LLEN staff have worked with major employers including TW Power Services, Ausnet Services, Latrobe City, Baw Baw Shire and AGL Loy Yang Power to support them in providing meaningful SWL opportunities for students as well as connecting with a range of small business employers to identify local needs and industry priorities for appropriate SWL placements..



9/16



The Structured Workplace Learning (SWL) Statewide Portal helps school students to find work placements with employers across Victoria

Scan the QR code on your phone/tablet and save to your home screen to provide easy and on going access  
OR visit:

<http://www.workplacements.education.vic.gov.au/>

### Students and Parents can:

- Use this portal to find current Structured Workplace Learning opportunities and School Based Apprenticeships and Traineeships (SBAT's) offered by Employers across Victoria
- Use this portal to explore careers

### Please consult your school for further information

Information provided by:  
Baw Baw Latrobe LLEN Ph: (03) 5633 2868  
Email: [admin@bblen.org.au](mailto:admin@bblen.org.au)

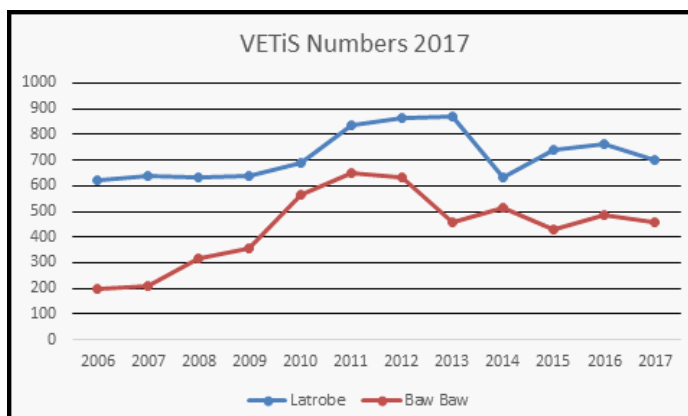
*Please pass on to others that could use this info*

# VOCATIONAL EDUCATION AND TRAINING IN SCHOOLS (VETiS)

The participation by young people in Vocational Education and Training in Schools (VETiS) programs in Baw Baw and Latrobe, continues to remain at high levels, whilst the offerings by schools and Registered Training Organisations (RTOs) in the region, is quite diverse.

Across Baw Baw and Latrobe, there are over 40 VETiS courses offered to students. VETiS enrolments for 2017 were approximately 782 first year and 384 second year students.

The Baw Baw Latrobe LLEN has compiled data which shows a slight decrease in participation levels in both Baw Baw & Latrobe, compared with 2016.



Students studying VETiS were able to choose from an extensive list of courses delivered by several RTOs. The majority of the courses offered are Certificate II level with a few Certificate III level courses.

Below is a list of the courses and RTOs offered to first and second year students in 2017:

## Courses

- |                                 |                                  |                          |                        |
|---------------------------------|----------------------------------|--------------------------|------------------------|
| • Aeroskills                    | • Civil Construction             | • Equine Studies         | • Music Industry       |
| • Agriculture                   | • Construction Pathways          | • Fashion                | • Music Performance    |
| • Allied Health                 | • Community Services             | • Hairdressing           | • Photography          |
| • Animal Studies                | • Aged & Disability              | • Health Services        | • Plumbing             |
| • Automotive Technology Studies | • Children's Services            | • Horticulture           | • Retail Cosmetics     |
| • Beauty Services               | • Conservation & Land Management | • Hospitality            | • Sport and Recreation |
| • Carpentry                     | • Dance                          | • Information Technology | • Writing and Editing  |
| • CISCO                         | • Electro-technology             | • Make-up Services       | • Web and Animation    |
|                                 | • Engineering Studies            | • Mandarin               |                        |
|                                 |                                  | • Media (Multimedia)     |                        |

## RTOs (excluding Schools)

- |                                   |  |
|-----------------------------------|--|
| • Apprenticeships Group Australia | • Federation Training                          |
| – Morwell                         | – Morwell                                      |
| – University Campus               | – Warragul                                     |
| – Baw Baw Skills Centre           | – Yallourn                                     |
| • Community College Gippsland     | – Baw Baw Skills Centre                        |
| – McMillan                        | • National Centre of Dairy Education/GO TAFE   |
| – Warragul                        | • National Centre for Equine Education/GO TAFE |
|                                   | • Chisholm - Dandenong                         |

The Baw Baw Latrobe LLEN continues to promote industry programs which are experiencing skills shortages, to young people, whilst also encouraging training organisations to offer new and interesting courses.

The Baw Baw Latrobe LLEN has developed partnerships between organisations, RTOs and schools, to provide opportunities for young people to visit work places. As well as facilitating the students to network with professionals, the field visits show young people the types of tasks and environments they will work in, should they pursue a career in that industry.

In some instances, the field visits add value to the VETiS programs that students are studying. This is particularly useful in areas where work experience is difficult to obtain due to the high demand on employers for placements. In other cases, it is to promote VETiS as an option for young people, giving them an insight into the jobs and pathways available.

The Baw Baw Latrobe LLEN assists the VETiS cluster with planning for VETiS through the facilitation of a combined meeting each year, RTOs and Schools meet to discuss course options and the administration of VETiS. As part of this planning, a VETiS Orientation Day is held annually for students to get a feel for the training organisation and courses in which they are enrolled in.



## MORWELL TECH SCHOOL

Secondary school students from the Gippsland (Latrobe Valley) area will have access to cutting-edge learning at the Gippsland Tech School, hosted by Federation Training at its Morwell campus.

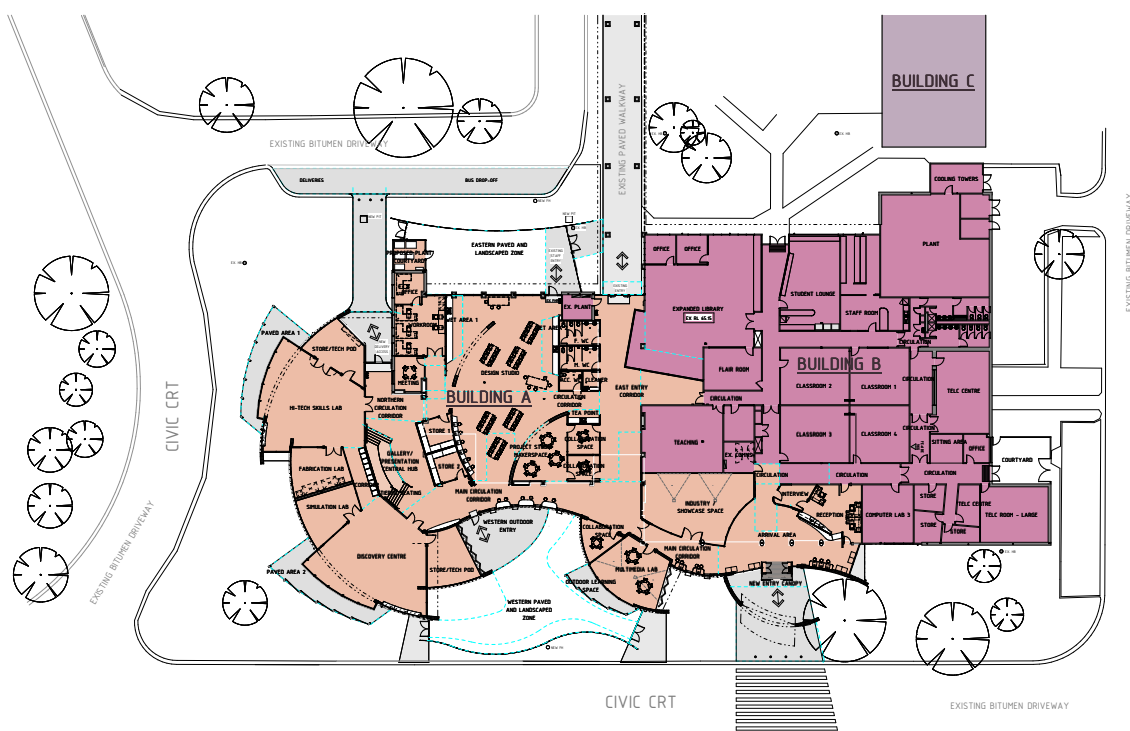
The Tech School will be a high-tech learning environment. Its innovative education programs will link with local industry to deliver real world learning. Students from eight partner schools in Gippsland will be able to access the Tech School throughout the year for specialised programs.

Gippsland Tech School will emphasise the vital science, technology, engineering and mathematics skills needed for the 21st century. It will enhance the programs schools provide, and help prepare students for the jobs of the future.

The Gippsland Tech School will have an education focus aligned to industries that are predicted to experience strong economic and employment growth:

- Food and fibre
- Health
- New energy
- Advanced manufacturing.

The Tech School facility is under construction. While this is happening, the Tech School host, committee and director are working with partner schools and local industry to finalise initial learning programs and determine administrative and equipment arrangements to ensure the Tech School will be fully functional when it opens in early 2018.









**Baw Baw Latrobe**  
Local Learning and  
Employment Network Inc

107 Princes Highway  
PO Box 415  
Trafalgar Victoria 3824

**P:** (03) 5633 2868  
**F:** (03) 5633 1945  
**E:** admin@bblllen.org.au  
**W:** www.bawbawlatrobellen.com.au


## **BAW BAW LATROBE LOCAL LEARNING AND EMPLOYMENT NETWORK INC.**

### **STATEMENT BY BOARD OF MANAGEMENT**

It is the opinion of the Board of the Baw Baw Latrobe LLEN inc. that:-

1. The financial statement of the Baw Baw Latrobe Local Learning and Employment Network Inc. have been prepared in accordance with the requirements of Australia Accounting Standards, mandatory professional reporting requirements and other Authoritative pronouncements of the Australian Accounting Standards.
2. The financial statements of the Baw Baw Latrobe Local Learning and Employment Network Inc. have been prepared in accordance with the requirements of the Department of Education and Training so to fairly represent the organisations financial position and of its financial performance and cash flows for the 12 months ended 30<sup>th</sup> June, 2017.
3. All government grants have been used solely for the purposes of the grants and have not been transferred to other funds or accounts for non-approved purchased.

  
Jane Barr  
Chair

  
Tony Flynn  
Treasurer



#### **Gippsland Youth Commitment Goals**

- All young people have the skills, capacity and confidence to reach their full potential and be valued members of community
- Communities, Businesses and Education Providers working together to support young people to reach their full potential



To the Members,

**Baw Baw Latrobe Local Learning & Employment Network Inc.**

*Scope*

I have audited the attached special purpose financial report of the Baw Baw Latrobe Local Learning & Employment Network Inc. for the year and period ended 30<sup>th</sup> June 2017, comprising of the Statement of Income and Expenditure, Balance Sheet and Statement of Cash flows. The committee is responsible for the preparation and presentation of the financial report and the information contained therein. I have conducted an independent audit of the financial report in order to express an opinion on it to the members.

My audit has been conducted in accordance with Australian Auditing Standards. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the financial report is presented fairly in accordance with the requirements of the financial statements.

The audit opinion expressed in this report has been formed on the above basis.

*Audit Opinion*

In my opinion, the financial report of the Baw Baw Latrobe Local Learning & Employment Network Inc. is in accordance with:

- (a) the Associations Incorporation Reform Regulations 2012
- (b) Giving a true and fair view of the association's financial position as at 30th June 2017 and of its performance: and
- (c) Complying with Accounting Standards, the Act, Regulations and other mandatory professional reporting requirements.

12 September 2017

Peter Butcher  
FIPA, AIMM

ABN: 18 068 933 746  
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P 03 5127 2171  
E [contactus@pbafinancial.com.au](mailto:contactus@pbafinancial.com.au)

[www.pbafinancial.com.au](http://www.pbafinancial.com.au)

Liability is limited by a scheme approved under Professional Standards Legislation

# FINANCIALS

## BAW BAW LATROBE LOCAL LEARNING & EMPLOYMENT NETWORK

### Balance Sheet as at 30th June 2017

	2017	2016	2015	2014
<b>ASSETS</b>				
<b>Current Assets</b>				
Chequing/Savings				
Bendigo Cheque	101,123 *	150,782	56,244	173,346
Bendigo Visa 1 EO	3,216 *	1,414	3,977	3,620
Bendigo Visa 2 Partnerships	1,536 *	89	951	1,976
Bendigo Visa 3 Industry	1,616 *	2,068	2,022	1,762
Petty Cash Float	250	250	250	252
Term Deposit 2501	238,748 *	232,877	229,844	223,105
Term Deposit (2502)	238,221 *	232,363	229,378	222,594
Sandhurst Trustees Investment A	40,165	40,099	59,992	109,579
<b>Total Current Assets</b>	<b>624,874</b>	<b>659,943</b>	<b>582,658</b>	<b>736,235</b>
<b>Fixed Assets</b>				
Office Equipment	-	3,926	7,850	11,701
Motor Vehicles	73,160	39,001	46,633	57,255
Fraud Transactions TBR	-	750		
<b>Total Fixed Assets</b>	<b>73,160</b>	<b>43,677</b>	<b>54,483</b>	<b>68,956</b>
<b>TOTAL ASSETS</b>	<b>698,034</b>	<b>703,619</b>	<b>637,141</b>	<b>805,190</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
LLEN Grant in Advance				
Other Grants in Advance	-	-	18,608	
ATO Integrated Account	15,151			
Payroll Liabilities		4,170	6,754	7,518
Prov for Staff Entitlements	78,960	78,960	78,960	78,960
Super Liabilities	6,598		5,170	5,295
Tax Payable	0	111	1,610	7,747
Accounts Payable	14,300	1,669		
<b>TOTAL LIABILITIES</b>	<b>115,009</b>	<b>84,910</b>	<b>111,101</b>	<b>99,520</b>
<b>NET ASSETS</b>	<b>583,025</b>	<b>618,709</b>	<b>526,039</b>	<b>705,670</b>
<b>EQUITY</b>				
Retained Earnings	618,709	526,039	709,910	625,783
Profit for Year to date	(35,684)	92,670	(183,871)	79,887
<b>TOTAL EQUITY</b>	<b>583,025</b>	<b>618,709</b>	<b>526,039</b>	<b>705,670</b>

## BAW BAW LATROBE LOCAL LEARNING & EMPLOYMENT NETWORK

### Statement Of Income and Expenditure Period 1st July 2016 to 30th June 2017

	2017	2016	2015
		\$	\$
<b>INCOME</b>			
DET LLEN Grant	258,953	255,462	367,017
Augmenting Reality Grant	20,000	-	-
Flying Robots Sponsorship		7,000	-
Gippsweb AAS Cont	500	1,950	1,500
Industry Strategy Inc	6,790	10,330	10,000
Inspiring Young Koories			
Inspiring Young Persons	19,280	18,823	17,262
Job Skills Income	20,000	15,341	19,874
Koorie Youth Forum			1,000
MIPS Trafalgar High School	19,129	10,162	19,130
Other Projects	8,701	5,382	6,784
SALT Contribution			1,800
SFYS Contributions		13,636	3,057
Structured Workplace Learning	152,299	155,521	137,283
Sundry Income (Note 1)	41,642	27,881	20,820
Trade Alliance Project		387	132,150
	<u>547,293</u>	<u>521,875</u>	<u>737,677</u>
<b>EXPENSES</b>			
Office Operation	85,254	82,972	120,033
Executive Office	101,684	146,576	148,773
Funded Projects	86,402	89,306	99,925
Partnerships	133,852	159,858	198,696
Industry Strategy Inc (VEET)	7,972	8,149	10,977
Structured Workplace Learning	167,814	109,047	122,699
Closing The Gap			-
Trade Alliance Project		16,124	97,028
Mentoring		43	-
	<u>582,978</u>	<u>612,074</u>	<u>798,131</u>
<b>NET PROFIT/(LOSS)</b>	<u><b>(35,684)</b></u>	<u><b>(90,199)</b></u>	<u><b>(60,454)</b></u>
<b>Note 1 Sundry income</b>			
Profit on sale MV	4,545		
Rental of Office Space	14,000		
Interest	11,795		
Employee contributions	7,193		
Sundry income	<u>4,109</u>		
	<b>41,642</b>		

## BAW BAW LATROBE LOCAL LEARNING & EMPLOYMENT NETWORK

### Statement Of Cashflows as at 30th June 2017

	2017	2016	2015
<b>OPERATING ACTIVITIES</b>			
Net Income	(35,574)	(90,199)	(183,871)
Adjustments to reconcile Net Income to net cash provided by operations:			
Suspense	(1,000)	1,000	
Fraud Transactions to be Reversed	750	(750)	
LLEN Grant in Advance	-		
Grants in Advance			18,608
Office Equipment:	3,926	7,775	3,851
Accounts Payable	13,631	669	
ATO Integrated Account	-		
Payroll Liabilities	(4,170)	(3,348)	(764)
Super Liabilities	6,598	(5,295)	(125)
Tax Payable	(111)	(7,635)	(6,137)
Net cash provided by Operating Activities	<u>(15,951)</u>	<u>(97,784)</u>	<u>(168,439)</u>
<b>INVESTING ACTIVITIES</b>			
Motor Vehicles:EO Colorado Trailblazer	(39,274)		
Motor Vehicles:EO Colorado Trailblazer Deprn	3,275		
Motor Vehicles:EO Vehicle	15,455		
Motor Vehicles:EO Vehicle Depreciation	3,726	7,344	3,672
Motor Vehicles: Holden Cruze	-	270	270
Motor Vehicles:Lancer Sedan LP	-		
Motor Vehicles:Lancer Sedan LP - Deprn	3,900	5,850	3,900
Motor Vehicles:Lancer Sedan MW			
Motor Vehicles:Lancer Sedan MW - Deprn	4,020	6,030	4,020
Motor Vehicles:Partnerships Vehicle			
Motor Vehicles:Partnerships Vehicle Depreciation		(8,500)	(8,500)
Motor Vehicles:Aspire Wagon	(27,560)		
Motor Vehicles:Aspire Depreciation	2,300		
Net cash provided by Investing Activities	<u>(34,159)</u>	<u>10,994</u>	<u>3,362</u>
<b>FINANCING ACTIVITIES</b>			
Adjustment to Equity During Year			
Retained Earnings			
Net cash provided by Financing Activities	15,151	11,500	
Net cash increase for period	(50,110)	(76,292)	(153,577)
Cash at beginning of period	659,943	736,235	736,235
Cash at end of period	<u><u>624,984</u></u>	<u><u>659,943</u></u>	<u><u>582,658</u></u>

## BOARD OF MANAGEMENT 2016/17

NAME	ORGANISATION	CATEGORY	TERM EXPIRY
Jane Barr (Chair)	Berry Street - Gippsland	8 – Other Community Agencies	2018
Tony Flynn (Treasurer)	Gippsland Employment Skills Training	3 – Adult Community Education	2018
Christine Holland (Executive)	Holland Career Services	10 –Community Member	2018
Peter Starkey (Executive)		8 – Other Community Agencies	2018
Barry Rogers (Executive)	Community Member	10 –Community Member	2017
Sam Franzi	Catholic Education Office	1 – Schools	2017
Ray York	Traralgon College	1 – Schools	2017
Nicole Carder	Kurnai College University Campus	1 – Schools	2018
Vacant	Federation Training	2 –TAFE Institutes or Universities	
Vacant	Federation University	4 – Other Training Organisations	
Luke Prime	National Centre for Dairy Education Australia	4 – Other Training Organisations	2018
Howard Williams	Gippsland Trades & Labour Council	5 –Trade Unions	2017
Debbie Brown	Brown's Transport & Trading Pty Ltd	6 – Employers	2017
Andrew Mifsud	Baw Baw Shire	7 –Local Government	2017
Vacant	Latrobe City	7 –Local Government	
Margaret Atkinson	VAEA Central Gippsland Wurreker Broker	9 – Koorie organization	2017
Sue Geals	Community Member	10 - Co-opted	2017
Justin Green	Apprenticeships Group Australia	10 - Co-opted	2017

## PEOPLE AT THE LLEN



**MICK  
MURPHY**

Chief Executive Officer



**ANNE  
BOYER**

Partnership Broker



**LISA  
BRIGGS**

Partnership Broker



**LISA  
PRICE**

Partnership Broker



**JENNI  
GRAHAM**

Partnership Broker

## CO-LOCATED PROGRAM



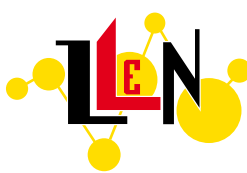
**EAMON  
O'HARE**

Team Leader School  
Focused Youth Service



**GAIL  
BAKER**

Coordinator School  
Focused Youth Service



**Baw Baw Latrobe  
Local Learning  
& Employment Network**

Address: PO Box 415, Trafalgar 3824  
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Website: [www.bawbawlatrobellen.com.au](http://www.bawbawlatrobellen.com.au)